HUMAN RESOURCES PROFESSIONALS' SOCIETY - BOTSWANA
"Advancing the future of HR"

78755643 / 75660891 / 75802263
enquiries@hrsociety.co.bw
www.hrsociety.co.bw
75660891

Dear Valued Human Resources Professional,

Thank you for your interest to join the **Human Resources Professionals Society-Botswana (HRPSB)**. We are excited to welcome you to our growing community of over 400 professionals dedicated to "Advancing the Future of HR" across all sectors in Botswana and across the Borders.

Who We Are

The HRSPB was formed and is fully registered with the **Registrar of Societies, Botswana**, holding **Certificate Number: SOC02767231025BW**. Since our registration in 2018, we have served as the leading voice for HR practice in Botswana, coordinating the interests of registered professionals and fostering a community that impacts national industry discussions.

Member Benefits & Value Proposition

- **Elite Networking & Mentorship**: Connect with esteemed HR leaders and industry peers. Our community provides a direct line to mentors and coaches who offer guidance on navigating complex HR challenges and career growth.
- **Compliance & Legislative Advocacy**: Stay ahead of evolving labor laws and the Employment Act of Botswana. Members gain access to current legislative updates and a collective voice to influence and impact the national HR industry.
- **Access to Resource Library**: Eliminate the need to build from scratch. Access suites of HR templates, forms, and instruments designed to save time and ensure your organization follows global best practices.
- **Strategic HR Governance**: Align your HR delivery with organizational strategy. Gain the tools to implement governance structures that treat employees fairly, mitigate risks, and influence decision-making at the highest executive levels.
- **Knowledge Exchange & Research**: Participate in exclusive online forums and WhatsApp discussions. Members are encouraged to share original research and articles, fostering a culture of benchmarking and continuous intellectual growth.
- **Career Advancement & Visibility**: Boost your professional standing. Membership signals a commitment to excellence to potential employers, providing first-hand access to job opportunities and industry recognition.

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Membership Categories & Fees

Based on your CV submission, you will be categorized into one of the following:

Category	Qualifications & Years of Experience in HRM/Public Administration/Industrial/Organizational Psychology or related fields	Application Fee	Annual Subscription Fee
Human Resources Learner	○ Certificate/Diploma/Degree students at tertiary.	50BWP	100BWP
Human Resources Graduate	○ Certificate/Diploma/Degree with **0 to 1** year experience.	50BWP	150BWP
Human Resources Associate	○ Certificate and up to diploma level **with plus 3** years of experience ○ Degree holders between **1-2** Years' experience	100BWP	250BWP
Human Resources Practitioner	○ Degree holders with **2** to **5** years of experience.	100BWP	300BWP
Human Resources Professional	○ Degree Holder with **5** to **10** years' experience/Specialists in the value chain processes.	100BWP	400BWP
Chartered Human Resources Professional	○ Degree/Post Graduate Professional showing rounded experience plus **10** years and above with supervisory/managerial responsibilities.	100BWP	500BWP
Fellow Human Resources Professional	○ Degree holder/Master/PHD with more than **10** years leading at the strategic level. ○ Subject matter expert in a field of HR/A trendsetter in the HRM & related fields ○ Registration/accreditation/certification with reputable International Professional Bodies in HRM or related fields.	100BWP	600BWP
Human Resources Academia	○ Educator/Trainer in HRM-related disciplines.	100BWP	500BWP

Our Application Process

To become a member, please follow these steps:

1) **Submit CV**: Email your CV to **enquiries@hrsociety.co.bw** to determine your eligibility for membership.

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2) **Eligibility Feedback**: We will provide feedback showing your assigned category and the associated costs.
3) **Payment**: Once feedback is given, pay the fees to the provided Society account and email your Proof of Payment (POP) to **enquiries@hrsociety.co.bw**.
4) **KYC Link**: Upon receipt of your POP, you will be sent a KYC (Know Your Customer) link for joining.
5) **Completion**: Fill in the KYC link and notify us once done.
6) **Certification**: You will be issued an official HRPSB e-certificate.
7) **Community Access**: You will thereafter be added to the HRPSB Society WhatsApp Platform.

Important Takeaways:

- **Processing Time**: Our standard processing time is **ten** (**10) working days** from receipt of POP.
- **Express Requirements**: Should you require urgent processing; an express fee of **200 BWP** applies.
- **Renewals**: Membership is renewed annually from the month of your joining. It is important to renew your membership **two (2) months prior** to expiry to ensure continuity.

Our Banking Details

- **Account Name**: Human Resources Professional's Society
- **Bank**: Stanbic Bank (Fairgrounds Branch)
- **Account Number**: 906 000 439 7458
- **Branch Code**: 064967
- **Swift Code**: SBICBWGX
- **Reference**: [**Your Full Name & Surname**]

For further inquiries, please contact us at **78755643 / 75802263/75660891 (also on WhatsApp)** or email: enquiries@hrsociety.co.bw.

Best Regards,

Ms. Celia C. Chikaonda - HRPSB Secretariat Administrator